

**THE SCHOOL DISTRICT OF PHILADELPHIA
OFFICE OF SPECIALIZED SERVICES
EDUCATION CENTER
440 North Broad Street – 2nd Floor
Philadelphia, Pennsylvania 19130**

TELEPHONE (215) 400-4170

FAX (215) 400-4171

Memorandum

Re: Transportation
Date: 12/1/2015

The Office of Specialized Services has worked with the School District of Philadelphia Transportation Department to receive and respond to concerns by school teams and parents of students receiving special education services.

1. A transportation liaison, Josh Garriga, has been assigned to the Office of Specialized Services.
2. A link to the call system has been created. When parents call
Transportation Menu 400-4350

You have reached the office of Transportation Services for the School District of Philadelphia. Our office hours are Monday through Friday 6:30 am until the last bus drops off students in the pm. Please listen to the following options, as our menu has recently changed.

- **If you are a parent calling regarding transportation for your child, please press 1**
 - If you are a parent of a child who receives special education services with a transportation concern, press 1
- 3. An email address has been set up to receive transportation concerns for students receiving special education services. The email address is:
osstransportation@philasd.org

cc: Ruth Furman, BSE
Cheryl Logan, Chief Academic Officer
Wendy Shapiro, Acting Deputy Chief OSS
Directors of Special Education
Special Education Building Liaisons

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PHILADELPHIA, PENNSYLVANIA 19130

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November 30, 2015

To the parent/guardian of

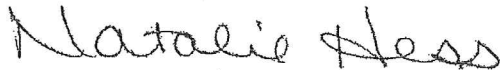
RE: Compensatory Education Agreement

Dear Parent/Guardian of :

My name is Natalie Hess and I am contacting you regarding your child experiencing a delay with transportation which resulted in your child not having specially designed instruction per their IEP. The school district is proposing making up this lost time with additional time outside the school day. Once we receive the signed enclosed agreement and NOREP/PWN (Notice of Recommended Educational Placement/Prior Written Notice), the services hours will be available to use.

If you have any questions about these enclosed documents please do not hesitate to contact me. If you have questions about the use of compensatory funds please contact Priscilla Johnson, Special Project Assistant for the Office of Specialized Services at 215-400-6722.

Sincerely,



Natalie Hess
Executive Director
Office of Specialized Services
Email: nhess@philasd.org
Tel: 215-400-5446
Fax: 215-400-4172